

## Application For Mailbox Rental

This Agreement made on (date) \_\_\_\_\_ between \_\_\_\_\_ hereinafter referred to as "Applicant", and **ALIJUA BOXES LTD** hereinafter referred to as "Mail Service", shall be governed by the following terms to which each party agrees:

1. By completing this form the applicant appoints Mail Service as agent for the receipt for a period not to exceed that for which rent has been paid in advance. Applicant will pick up mail at least once each month or make other suitable arrangements, in advance, with Mail Service. Mail Service will provide a lockbox key to applicant who may obtain his mail during the business hours posted by Mail Service. Should applicant appoint another person or organization. Mail Service shall assume that possession of a key is evidence of authority to collect mail.
2. The key loaned to applicant shall require a refundable \$10 cash deposit, and remains the property of Mail Service and shall not be duplicated or modified by applicant. The key deposit shall be refunded upon return of the key within ten (10) days of termination of service. Lost keys shall be replaced at a cost of \$20. Applicant understands that the relationship of the parties hereto is one of bailment and not landlord and tenant. Applicant must notify Mail Services of lost key for security purposes.
3. Once Mail Service has placed applicant's mail in the assigned lockbox, the mail shall be deemed to have been delivered, and Mail Service shall not be responsible for loss, theft or damage.
4. Applicant agrees to use services in accordance with Mail Service rules, as well as local regulations. Failure to do so may result in cancellation of service without notice or refund.
5. Mail will not be accepted for more than two (2) persons or one (1) Organization in a single lockbox. If applicant consistently receives substantially more mail than can be placed in a single lockbox. Mail Service reserves the right to require applicant to rent one or more additional boxes. Charges for service are based upon average daily volume and activity. Special circumstances, e.g., high number of parcels, etc. may require assessment of additional fees. An unusually high volume of mail will result in either a higher fee being charged, or termination of the mail receiving service. Applicant further agrees that parcels delivered to this address for the applicant will be delivered by common carrier only, that parcels will be retrieved within 24 hours after delivery, and that no hazardous or dangerous material will be delivered to applicant. Failure to adhere to any of these parcel delivery stipulations will result in termination of service.
6. Applicant agrees to protect, indemnify and hold harmless Mail Service from and against any and all claims, demands and causes of action any nature whatsoever relative to use of Mail Service facilities or services. Should Mail Service or its agents commit or fail to commit any act that results in disruption of service and applicant thereby suffers a loss. Mail Service's liability shall be limited to not more than the rental fees paid by applicant for service not yet received. Mail Service shall not be liable for incidental or consequential damages.
7. Per the Belize Postal Service regulations, certified, registered, insured, mail or parcels will be accepted by Mail Service on the behalf of applicant. Mail Service refuses acceptance of any COD packages on behalf of the applicant or any other holders of the mailbox.
8. Mail Service semiannual or annual fee and GST are due and payable **in advance** and notice thereof will be placed in applicant's lockbox. No other notice will be required. Failure to pay such fees when due may result in disruption or cancellation of services Failure to pay mailbox rental fees in advance will result in late charges of \$10.00 in addition to monthly rental charges. Mail Service does not prorate fees and does not provide refunds in the event of cancellation by applicant. Prices and services subject to change upon adequate notice.
9. Applicant shall use only the address designation "ALJUA BOXES A-(applicant's assigned number)" to designate their address. **NO OTHER DESIGNATION IS VALID.** Specifically excluded is the use of apt., dept., or other designators. The Belize Postal service may refuse to deliver any piece of mail that does not include the ALIJUA BOXES A-# designation. Applicant is responsible for notifying correspondents of the above address. The address to be used by applicant for the purpose of receiving mail is as follows:

**Applicant's Name or Business Name**  
**41 Barrier Reef Drive**  
**ALIJUA BOXES A-(Applicants assigned number)**  
**San Pedro Town, Ambergris Caye**  
**BELIZE**

10. Upon termination of services by Mail Service or failure to pay rent in advance by applicant. Mail Service shall not make applicant's mail available without payment theretofore.

\_\_\_\_\_  
Applicant

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_ Tel: \_\_\_\_\_

OEmail: \_\_\_\_\_ Cell: \_\_\_\_\_